

Department of Nursing Student Compliance Checklist 2022

(Requirements apply to all nursing programs; when program specific, notation is **bolded**.)

| | |
|---|--|
| REQUIRED DOCUMENTS – all documents must be uploaded into your Complio account and dates, and entry fields completed by the student. | DOCUMENTATION Ready for Upload: Must include your full name, Banner ID, legible, and have medical provider name/address/ phone number! |
| Physical Exam – must have all sections completed including eye exam. Can have eye portion completed by eye MD (if needed and submit together on two sets of forms). ASU DON form required. | Use Department of Nursing form to take with you. |
| Safety and Technical standards form – complete yourself in advance. MD/NP reviews your answers with you to evaluate whether there are needs for accommodation. MD/NP must sign/date. | Complete Department of Nursing form in prep for your MD/NP visit. |
| Current CNA1 or CNA2 verification with expiration dates (BSN program) OR Current NC RN - verification showing expiration dates (RN/BSN & MSN) | |
| AHA Healthcare Provider CPR: copy of current e-card | |
| ASU HIPAA training (completion score = 90 or greater) | Located in AsULearn project cohort site |
| ASU BBP training (completion score – 90 or greater) | Located in AsULearn project cohort site |
| NC Clinical Consortium Core Orientation (completion certificate) | Located in AsULearn project cohort site |
| Universal Confidentiality Agreement (annual/signed in Complio) | |
| Student Information Sheet (Complete/signed annually in Complio) | |
| Criminal Background Check: Will order in Complio compliance system with your account order | Populates in Complio when completed. |
| Drug Screen: Will order in Complio compliance system with your account order – can only be through Complio order & their vendors Labcorp or Quest – site selected when ordering in Complio. | Populates in Complio when completed. |
| Photo Release Form (signed in Complio) | |
| Consent Authorization form (signed in Complio) | |
| IMMUNIZATIONS: Immunization Records & titers to be gathered in preparation for uploading to Complio | |
| PPD Record: verification of completion of initial two-step PPD. May submit Quantiferon Gold blood test results instead of two-step. Required annually as 1-step prior to 365 days from 2-step. | Use TB Test form from Department of Nursing to take with you. |
| REQUIRED IMMUNIZATIONS | DOCUMENTATION Ready for Upload |
| MMR (x 2 vaccines) or titer showing immunity (with range) | |
| DPT (x 3 vaccines) | |
| Tdap (1) 2005 or later | |
| HEP-B (x 3 vaccines) PLUS: | |
| HEP-B blood titer showing immunity (with range) OR Declination form completed. | |
| Varicella (x 2 vaccines) OR a blood titer showing immunity (with range) | |
| Influenza (1 vaccines) – will be due October 1 – October 24 annually **Note: Flu Vaccines (date range above required). MUST submit department specific form for state data reporting. | |
| REQUIREMENTS by Hospitals for COVID vaccination (BSN & MSN) | DOCUMENTATION Ready for Upload |
| COVID (1-2 initial vaccines depending on type and boosters per CDC) – All clinical agencies require COVID vaccinations and boosters. For religious or medical exemption request, limited hospitals accept these requests with no guarantee of approval. | Vaccine cards maybe uploaded to Complio. Exemption methods outlined in Clinical Agency folders within AsULearn project site/clinical courses. |