



APPALACHIAN STATE UNIVERSITY

**BEAVER COLLEGE OF
HEALTH SCIENCES**

Department of Nursing Student Compliance Checklist

(Requirements apply to all nursing programs; when program specific, notation is **bolded**.)

REQUIRED DOCUMENTS – all documents must be uploaded into your Complio account and dates, and entry fields completed by the student.	DOCUMENTATION Ready for Upload: Must include your full name, Banner ID, legible, and have medical provider name/address/ phone number!
Physical Exam – must have all sections completed including eye exam. Can have eye portion completed by eye MD (if needed and submit together on two sets of forms). ASU DON form required.	Use Department of Nursing form to take with you.
Safety and Technical standards form – complete yourself in advance. MD/NP reviews your answers with you to evaluate whether there are needs for accommodation. MD/NP must sign/date.	Complete Department of Nursing form in prep for your MD/NP visit.
Current CNA1 or CNA2 verification with expiration dates (BSN program) OR Current NC RN - verification showing expiration dates (RN/BSN & MSN)	
AHA Healthcare Provider CPR: copy of current e-card	
ASU HIPAA training (completion score = 90 or greater)	Located in AsULearn project cohort site
ASU BBP training (completion score – 90 or greater)	Located in AsULearn project cohort site
NC Clinical Consortium Core Orientation (completion certificate)	Located in AsULearn project cohort site
Universal Confidentiality Agreement (annual/signed in Complio)	
Student Information Sheet (Complete/signed annually in Complio)	
Criminal Background Check: Will order in Complio compliance system with your account order	Populates in Complio when completed.
Drug Screen: Will order in Complio compliance system with your account order – can only be through Complio order & their vendors Labcorp or Quest – site selected when ordering in Complio.	Populates in Complio when completed.
Photo Release Form (signed in Complio)	
Consent Authorization form (signed in Complio)	
IMMUNIZATIONS: Immunization Records & titers to be gathered in preparation for uploading to Complio	
PPD Record: verification of completion of initial two-step PPD. May submit Quantiferon Gold blood test results instead of two-step. Required annually as 1-step prior to 365 days from 2-step.	Use TB Test form from Department of Nursing to take with you.
REQUIRED IMMUNIZATIONS	DOCUMENTATION Ready for Upload
MMR (x 2 vaccines) or titer showing immunity (with range)	
DPT (x 3 vaccines)	
Tdap (1) 2005 or later	
HEP-B (x 3 vaccines) PLUS:	
HEP-B blood titer showing immunity (with range) OR Declination form completed.	
Varicella (x 2 vaccines) OR a blood titer showing immunity (with range)	
Influenza (1 vaccines) – will be due October 1 – October 24 annually **Note: Flu Vaccines (date range above required). MUST submit department specific form for state data reporting.	
REQUIREMENTS by Hospitals for COVID vaccination (BSN & MSN)	DOCUMENTATION Ready for Upload
COVID (1-2 initial vaccines depending on type and boosters per CDC) – All clinical agencies require COVID vaccinations and boosters. For religious or medical exemption request, limited hospitals accept these requests with no guarantee of approval.	Vaccine cards maybe uploaded to Complio. Exemption methods outlined in Clinical Agency folders within AsULearn project site/clinical courses.